

# Position Description

Title: \_ Sr. Director, Global Supply Chain \_\_\_\_\_ Cost Ctr: 501-00 \_\_\_\_\_

Work Location: Addison, TX \_\_\_\_\_ Position Status:  Full-time  Part-time

Position Reports to: SVP, Services \_\_\_\_\_

## **Position Summary:**

The Sr. Director, Global Supply Chain is a key leadership position within the Company responsible for procurement, production planning, materials and device production, inventory management, logistics, and quality management – on a global basis. This position is responsible for ensuring that Production Operations accurately and timely satisfies the materials and device requirements of customers, minimizes the inventory working capital needs of the Company, and effectively manages the domestic and international supply chain and internal processes to reduce costs. This position requires substantial interaction and partnering with multiple departments and drives continuous improvement through the design and operation efficiency initiatives aimed at reducing cost and implementing sustainable processes to eliminate waste. The Sr. Director, Global Supply Chain is also responsible for the maintenance and improvement of the company's physical warehouse and shipping operations using both internal and external services.

## **Roles & Responsibilities:**

- Strategic – continually evaluate the team's capabilities to optimize functional performance across multiple metrics including on-time delivery, lowest cost, highest quality, optimal depot services, and exceptional support of the business unit delivery requirements;
- Provide leadership and implement initiatives to properly execute the tactical plans set forth in the company's planning process;
- Assure adherence to operations policies/procedures
- Planning – design and implement processes to ensure effective material requirements planning and delivery, general purchasing, and manufacturing/production for both in-house and out-sourced products/solutions;
- Lead and manage the site manufacturing operations planning process to ensure alignment of delivery requirements to meet the requirements of the business units;
- Deliver materials, hardware, consumables, and standards to our clients on-time and on budget in compliance with documented specifications required;
- Work with all departments to ensure clarity and accuracy for specifications related to material, hardware, sensors, and other manufactured product specifications; manage the specification change process to ensure timely approval and communication of the changes; and the identification of quality issues (in the production or depot processes) that may affect the specifications, the delivery time, or contract requirements;

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- Procurement – optimize the supplier portfolio and drive the efficient use of capital and the reduction of costs through effective forecasting and planning, purchasing negotiations and terms, and deployment of the proper systems;
- Production – manage the production of material and hardware, sensor and device production processes and systems to optimize cost, quality and performance. Provide specific feedback loop metrics to monitor production trends and needs for action for both internal and outsourced builds;
- Inventory – drive the development of procedures, controls, and system configurations to ensure the safeguarding of assets and availability of an accurate inventory across all Authentix locations;
- Lean – strive to constantly identify productivity enhancements to eliminate waste and inefficiency through lean processes;
- Certifications – manage and maintain all applicable required certifications which the Company deems necessary to transact business;
- Manage the warehouse and physical manufacturing plant facilities to ensure proper maintenance oversight, budgeting, and configuration changes needed.

## ***Key Skills and Experience Required:***

- Previous proven experience understanding and empathizing with large or international external customers
- Ability to analyze and interpret divisional financial reports and the relationship to the overall organization's financial performance
- Extensive process and controls orientation shown in previous positions
- Possess strong analytical skills to quickly grasp metrics and reporting
- Proven capabilities in leadership, management of staff, motivation, and the continued development of existing human resources
- Strong written and verbal communications skills
- Extensive knowledge of raw materials and finished goods production environments
- Capabilities to understand the details and processes of high-tech manufacturing and hardware/software production environments
- Strong skills in managing and negotiating terms with vendors (experience with single source suppliers is ideal)
- Strong skills management of outsourced manufacturers
- Previous proven skills in product development releases to manufacturing, bill of materials, and implementing finished-goods models where applicable
- Previous experience with notable ERP systems, forecasting and material requirements modules, and a general knowledge of IT systems (financial and operations)
- Experience with SAP by Design is a plus but not mandatory.
- Extensive knowledge of customs, freight logistics, 3PL, and negotiating with freight brokers or agents on an international basis
- Previous experience enforcing standards and compliance requirements in a global organization
- Expense control and working capital management

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- Ability to understand supply and manufacturing contracts, terms, and negotiating the same
- Ability to multi-task and priorities effectively in a fast-paced environment
- Strong problem solving and troubleshooting skills with the ability to exercise mature judgment

## ***Education Requirement:***

- B.S. or B.A. in related major required with M.S. or M.B.A. preferred. Also, would prefer relevant 10+ years' experience in global supply chain management if no M.S. or M.B.A.

## ***Additional Factors:***

- Technical background, especially in Chemistry a plus