

# Position Description

*Position Title:* Field Operator  
*Cost Center:* 601-100  
*Work Location:* Kingdom of Saudi Arabia  
*Position Status:* Full-Time  
*Division:* Oil and Gas  
*Position Reports to:* General Manager, Authentix Saudi Arabia Limited

## **JOB SUMMARY**

The Field Operator will be responsible for the efficient operation of Automatic Additive Injection Systems used for the fuel marker program in the Kingdom of Saudi Arabia (KSA). The Field Operator will also assist with any other programs or opportunities in KSA as needed and as directed by the Operations Manager or Senior Engineers. The objective of this position is to conduct routine daily operations of instrumentation or equipment and ensure that contractual agreed quantities of marker, instrumentation or equipment are available to the client and our partners.

## **SUMMARY OF ESSENTIAL JOB FUNCTIONS**

- Ensure all work is executed in accordance with client policies for Health and Safety, Quality and Environmental protection.
- Develop and maintain an effective working relationship with Clients, Support Engineers, Field Technicians and other discipline personnel.
- Participate as the control room focal point during site visits, maintenance or tank filling activities.
- Liaise with Field Technicians advising of any problems and/or items of concern relating to operations or the scope of work.
- Record Daily Volume readings and submit report to operations supervisor.
- Collect QC samples and ensure they are delivered to laboratories.
- Maintain daily operation checklist against recorded signature.
- Travel inside KSA & the region to meet the objectives of the business to operate and support Systems as required.
- Manage marker inventory level, instrumentation and equipment.
- Provide assistance to Engineers, Client and Vendor personnel as required.

## **KNOWLEDGE, SKILLS AND ABILITIES**

### **Key Skills**

- Adhere to Health and Safety Executive requirements.
- Good operational aptitude and dexterity.
- Excellent communication in written and verbal form.

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- Convey professionalism and good relationship builder.
- Detail-oriented and organized with strong initiative and sense of ownership of all aspects of the job.
- Effective time management.
- Maintain good Systems housekeeping on site

## ***Education and Experience:***

- HNC or Diploma (or equivalent) in Science or Engineering
- Proficiency with MS Excel, Word & PowerPoint.
- Fluency in English and Arabic.
- Class B Driving License.

## ***Desirable additional competencies but not essential:***

- Have previous experience of working in Oil & Gas sector either on or off shore.
- Previous experience of working with injection instrumentation.

## ***Additional Notes for Potential Candidates to Consider:***

- Being a 24/7 Operation some weekend and overnight hours will be required
- There is an amount of traveling involved and candidates should have no barriers or impediments to travel by air, road, or rail.

## **COMPANY VALUES**

All Authentix employees are expected to embrace our Company values in the performance of their respective tasks and duties.

Always with *integrity*.....Authentixians value:

- Teaming and collaboration
- Advancing science and technology - for a better world
- Dedicating ourselves to our clients' success
- Competing and winning in the marketplace